



**SANCTIONING GUIDELINES  
FOR  
JUDICIAL AFFAIRS DESIGNEES**

## **Sanctions & Sanctioning**

Students are members of the University community and are individually responsible for their behavior. When a student's behavior violates the Code of Conduct and the student is charged for the violation(s) through the disciplinary process, sanctions are applicable. Disciplinary sanctions generally attempt to accomplish the following: 1) provide fair and just consequences for misconduct, 2) provide protection for the safety and property of the University community, 3) enhance the academic environment, 4) discourage future violations of the Code of Conduct, and 5) contribute to the growth and development of the student.

### ***Sanction Types***

There are two types of sanctions: administrative and educational. Administrative sanctions are more formal actions and frequently relate to the status of a student at the University. They may be assigned independent of or in conjunction with educational sanctions. On the contrary, educational sanctions are designed to include developmental activities related to specific acts of misconduct. The goals of educational sanctions are to reduce the probability of repeat behavior, to give students the opportunity to demonstrate personal growth, and to appropriately challenge students (Mackin, M. B., 1993, ASJA Presentation). Educational sanctions may be assigned independent of or in conjunction with administrative sanctions.

#### **Administrative sanctions include:**

*Disciplinary Warning:* A warning to a student that his/her conduct was questionable and/or inappropriate and that further misconduct will result in more severe disciplinary action. The warning is recorded in the files of the Office of Judicial Affairs.

*Disciplinary Probation:* Disciplinary probation is assigned for a specified period of time and is intended to foster reflection, responsibility, and improved decision-making. Additional conditions and/or educational programs may be assigned as a component of the probation. Future established misconduct, failure to comply with any conditions or to complete any assignments may lead to a more severe disciplinary action, including suspension or expulsion.

Disciplinary probation may be recorded on the official University transcript when, either due to the serious nature of the offense or when a student's disciplinary history is significant, the Office of Judicial Affairs determines a notation is merited.

*Disciplinary Suspension:* Disciplinary suspension of the student from the University is assigned for a specified period of time that excludes the student from registration, class attendance, residence on campus, and use of University facilities. During the period of disciplinary suspension, the student will be prohibited from using or visiting University facilities unless special permission is obtained from the Senior Director of Judicial Affairs or a designee. During the period of the suspension, a notation appears on a student's transcript.

*Interim Suspension:* Interim suspension requires that a student immediately leave the campus pending disciplinary proceedings (or medical evaluation). During the period of the interim suspension, the student is prohibited from using or visiting University facilities unless special permission is obtained from the Senior Director of Judicial Affairs or a designee. Any student who is suspended and returns to campus during the Interim Suspension shall be subject to an Indefinite Expulsion or Permanent Expulsion.

*Indefinite Expulsion:* Indefinite expulsion of the student from the University for no less than one calendar year and re-enrollment must be approved by the Vice President for Student Affairs at University Park or by the Chancellor at other campus locations. During the period of the indefinite expulsion, the student will be prohibited from using or visiting University facilities unless special permission is obtained from the Senior Director of Judicial Affairs or a designee. If a student wishes to return to the University, he/she must submit a written request for re-enrollment to the Senior Director of Judicial Affairs or a designee. A notation appears on a student's transcript for the period of the indefinite expulsion.

*Expulsion:* Expulsion of a student from the University is permanent and requires administrative review and approval by the President of the University. A student who is expelled from the University is prohibited from using or visiting University facilities unless permission is obtained from the Senior Director of Judicial Affairs or a designee. A permanent notation appears on the official University transcript of a student who has been expelled.

**Educational sanctions include, but are not limited to:**

*Alcohol Education Program* (i.e., online, peer-to-peer, court ordered): May be assigned to students who were involved in alcohol-related violations of the Code.

*Apology Letter:* May be assigned to students whose behavior had a negative impact on a particular individual or business more so than the community at large (i.e., theft).

*Community Service or Service Learning Experience:* May be assigned to students whose behavior disrupted the community in some way.

*Counseling* (substance abuse, anger management, etc.): May be assigned to students whose behavior or pattern of behavior dictates a need for therapeutic rather than educational intervention.

*Drug Education Program* (i.e., online, Marijuana Intervention Program (MIP), court ordered): May be assigned to students who were involved in drug-related violations of the Code.

*Loss of Motor Vehicle Privileges on Campus:* May be assigned to students who received a DUI on campus or a parking permit violation.

*Loss of University Parking Privilege:* May be assigned to students who received a DUI on campus or a parking permit violation.

*Meeting with Relevant Staff Member and Reflection Paper:* May be assigned to students whose behavior indicated a need for education on a particular subject on which a University staff member is knowledgeable (i.e., Multicultural Center, Center for Women Students).

*Reaction/Reflection/Research Paper* (i.e., decision making, laws, University policies, etc.): May be assigned to students who have engaged in a Code violation as a way of fostering reflection and exploration in a way that will benefit their future decision making.

*Review Relevant Article, Book, Workshop, Program or Movie and Reflection Paper:* May be assigned to students whose behavior violated the Code as a way of fostering exploration of a particular topic followed by reflection on the topic and how it relates to them.

## ***Crafting Sanctions***

Successful sanctioning requires careful examination of the nature of the offense, consideration of the impact on the community and those involved in the incident, reflection on a student's personal considerations (i.e., disciplinary history, attitude throughout disciplinary process) and appropriate application of the sanctioning guidelines (Olshak, R., 1996, ASJA Presentation).

Judicial Affairs designees are primarily educators, not legal experts and as such, seek to assist students in learning to be responsible and contributing members to the community. Designees are empowered to use their professional judgment when educating students and adjudicating discipline cases. It is sound practice to work within the established sanctioning guidelines. However, if the best outcome for a particular student is outside of the established guidelines, deviation is acceptable. This approach should not be the norm, but is available to acknowledge the nature of specific behaviors and treat students as individuals. In cases where assigned sanctions fall outside of the guidelines, a clear rationale for the outcome is required. This reinforces the notion that the guidelines are designed to assist in the crafting of sanctions. The guidelines are not designed to be prescriptions.

## ***Multiple Charges and Escalation of Sanctions***

It is not necessary to list all charges which may apply to an incident. Designees should choose the most appropriate charge(s) to effectively respond to the incident. Likewise, escalating sanctions from one incident to the next is not mandatory unless indicated by the nature of the offense.

## ***Parental Notification***

The Family Educational Rights and Privacy Act ("FERPA") permits the disclosure of a student's educational record to his or her parents or legal guardian without his or her consent only if the student is a dependent *or* if another applicable exception applies (34 C.F.R. 99.31(a)(8)). Judicial Affairs assumes University students are not dependents within the meaning of Section 152 of the Internal Revenue Code of 1986 unless individually certified to the contrary.

Please consult the Parental Notification policy and interpretation on the Judicial Affairs website: <http://www.sa.psu.edu/ja/parental.shtml>.

## ***Sanctioning Guidelines***

The sanctioning guidelines that follow have been developed by the Office of Judicial Affairs to assist designees in determining appropriate sanctions and to ensure a level of consistency across all campuses. The sanctioning guidelines include recommended sanctions for violations **assuming a student has no prior violations.**

The sanctioning guidelines recommend administrative sanctions based on three levels of behavior or violation: minor, moderate, and major. Designees are encouraged to use the descriptors in each category to assist in determining the level of the behavior.

## DISCIPLINARY CHARGE CODES

### 01. ABUSE/ENDANGERMENT/HAZING OF A PERSON

- 01.01 Pushing/Shoving with No Injury
- 01.02 Fights that Result in Injury
- 01.03 Harming or Attempting to Harm Self or Another
- 01.04 Injury with a Weapon \*C-AA**
- 01.06 Attempts to Cause Fear or Harm
- 01.07 Direct Threat of Harm to Self or Another
- 01.08 Creating a Condition that Endangers
- 01.10 Physical and Mental Hazing
- 01.11 Confining an Individual Against His/Her Will
- 01.12 Serious Bodily Injury \*C-AA**
- 01.13 Murder \*C**
- 01.14 Manslaughter \*C**
- 01.99 Other

### 02. SEXUAL MISCONDUCT OR ABUSE

- 02.01 Nonconsensual Touching \*C-FSO**
- 02.02 Exhibitionism
- 02.03 Nonconsensual Penetration, Digital or with an Inanimate Object \*C-FSO**
- 02.04 Nonconsensual Oral Sex \*C-FSO**
- 02.05 Nonconsensual Intercourse \*C-FSO**
- 02.06 Nonconsensual Confinement or Restraint for Sexual Purposes
- 02.07 Sexual Misconduct Involving an Incapacitated Person \*C-NFSO \*C-FSO**
- 02.08 Incest \*C-NFSO**
- 02.09 Statutory Sexual Misconduct**
- 02.10 Voyeurism
- 02.99 Other

### 03. HARASSMENT CREATING HOSTILE ENVIRONMENT, AND HARASSMENT OR STALKING OF ANY PERSON

- 03.01 Unwanted Physical Contact or Threat of Such
- 03.02 Conduct which Threatens or Alarms
- 03.03 Harassment by Communication
- 03.04 Harassment of a Sexual Nature
- 03.05 Stalking
- 03.99 Other

### 04. WEAPONS, FIREARMS, AND PAINTBALL DEVICES

- 04.01 Possession or Use of Fireworks
- 04.02 Propellant Weapons (Air, Paintball or Other Pellet; Slingshot)
- 04.03 Knives and Other Dangerous Weapons (Nunchaku, Clubs) \*C-W**
- 04.04 Explosives \*C-W**
- 04.05 Dangerous Chemicals, Gases
- 04.06 Illegal Use of Firearms \*C-W**
- 04.07 Possession of Legal Firearms Prohibited on Campus
- 04.99 Other

### 05. FIRE SAFETY VIOLATIONS

- 05.01 Creating a Condition that Endangers Health and Safety
- 05.03 Pulling False Fire Alarms
- 05.04 Tampering with Fire Safety Devices and/or Equipment
- 05.05 Unattended Burning Candle
- 05.06 Fire Drill
- 05.07 Arson \*C**
- 05.08 Burning Candle/Incense
- 05.99 Other

### 06. ALCOHOL AND/OR DRUGS

- 06.01 Prohibited Underage Possession or Use \*C-LL**
- 06.02 Open Container in Unauthorized Area
- 06.03 On Campus Possession of Kegs, Beer Balls and/or Other Types of Containers that hold Large Quantities of Alcohol
- 06.04 Supplying to Minors \*C-LL**
- 06.05 Residence Hall Party Responsibility
- 06.06 Driving While Impaired/DUI
- 06.07 Excessive Consumption of Alcohol
- 06.08 Use and/or Possession of Marijuana\*-DL**
- 06.09 Use and/or Possession of Prescription Drugs Without a Prescription \*C-DL**
- 06.10 Use and/or Possession of Other Drugs, Controlled Substances, Narcotics \*C-DL**
- 06.11 Possession of Drug Paraphernalia\*C-DL**
- 06.12 Illegal Sale, Delivery, or Intent to Deliver Drugs \*C-DL**
- 06.99 Other

### 07. FALSE INFORMATION

- 07.01 Records of Submission/Identity
- 07.02 Testimony or Statements
- 07.99 Other

### 08. THEFT AND OTHER PROPERTY OFFENSES

- 08.01 Theft of Property
- 08.02 Possession of Lost, Stolen or Misplaced Property
- 08.03 Theft of Books
- 08.04 Theft of Monies, Credit Cards, Checks
- 08.05 Theft of Communication Services
- 08.06 Possession of Stolen Parking Permit
- 08.07 Possession of Residence Hall Property
- 08.08 Minor Theft in Residence Hall
- 08.09 Minor Theft from Dining Hall
- 08.10 Motor Vehicle Theft \*C**
- 08.11 Robbery \*C**
- 08.12 Damage or Creating a Condition Requiring Restoration or Clean Up
- 8.99 Other

### 09. DISRUPTION OF OPERATIONS

- 09.01 Misuse of Information Systems
- 09.02 Disruption (Class, Programs, Services, Operations, Etc.)
- 09.99 Other

### 10. ACADEMIC DISHONESTY

- 10.01 Copying
- 10.02 Plagiarizing/Submitting Other's Work or Purchased Work
- 10.03 Unauthorized Test Possession, Purchase, Supplying
- 10.04 Ghosting (Taking or Having Another Take a Test)
- 10.05 Altering tests
- 10.06 Computer (Program Theft or Use of Other Time)
- 10.07 Fabricating of Information or Citations
- 10.08 Facilitating Academic Dishonesty by others
- 10.09 Submitting Work Previously Used Without Permission
- 10.10 Tampering with Work of Other Students
- 10.11 Unauthorized Collaboration
- 10.12 Unauthorized Use of Study Aids (Cheat Sheets)
- 10.99 Other

### 11. FAILURE TO COMPLY

- 11.01 Failure to Provide Proper Identification
- 11.02 Failure to Comply with Summons
- 11.03 Failure to Comply with Directive or Condition
- 11.04 Attempts to Escape/Leave when Approached
- 11.05 Failing to Comply with Sanctions or Programs
- 11.99 Other

### 12. FORGERY/ALTERATION

- 12.01 Altered Driver's License
- 12.02 Forgery
- 12.03 Alteration (Altering/Deleting University Forms, Permits, Grades, IDs, Authorizations)
- 12.04 Destruction
- 12.05 Misuse (ID Cards, Forms, Stationary, Etc.)
- 12.06 Forged Parking Permit

### 13. UNAUTHORIZED ENTRY OR USE

- 13.01 Unauthorized Entry Into Building/ Facilities/Rooms/Offices
- 13.02 Computer or Software Misuse
- 13.03 Entry Into, or Permitting Entry Into, Restrooms of the Opposite Sex
- 13.04 Burglary \*C**
- 13.08 Digital Copyright Infringement
- 13.99 Other

### 14. DISORDERLY CONDUCT

- 14.01 Excessive Noise or Quiet Hours Violation
- 14.02 Simple Fights without Injury, Started by Mutual Consent
- 14.03 Localized Disturbances
- 14.05 Urinating in Public
- 14.06 Throwing Objects
- 14.07 Exhibitionism (Non-Sexual in Nature)
- 14.99 Other

### 15. VIOLATIONS OF UNIVERSITY REGULATIONS

- 15.01 Visitation/Escort/Guest
- 15.02 General Housing & Residential Areas Rules Violations
- 15.03 Rollerblading/Skateboarding/Bicycling
- 15.04 Unauthorized Solicitation on Campus
- 15.05 Scalping
- 15.06 Smoking Policy
- 15.07 In the Presence of Alcoholic Beverages
- 15.08 In the Presence of Illegal Drugs
- 15.09 Common area property in Residence Hall room
- 15.10 Use of Water/Dart/Nerf guns or other similar toys in residential areas
- 15.99 Other

### 16. VIOLATION OF LAW

- 16.01 Theft
- 16.02 Assault
- 16.03 Sexual Assault**
- 16.04 Robbery, Breaking and Entering, Etc.**
- 16.05 Arson**
- 16.99 Other

\*C/W/LL/DLF/FSO/NFSO  
Indicates Crimes/Clery Reportable  
Offense

## 01. ABUSE/ENDANGERMENT/HAZING OF A PERSON

Physically harming or threatening to harm any person, intentionally or recklessly causing harm to any person or reasonable apprehension of such harm or creating a condition that endangers the health and safety of self or others, including through the facilitation of or participation in any mental or physical hazing activity (also see [Policy Statement 8](#)).

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Counseling, Anger Management Counseling/Program, Reflection Paper, Community Service*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
01.01	Pushing/Shoving with No Injury	<b>Minor-</b> equal involvement, no threat or intimidation, little or no disruption  <b>Moderate-</b> involves threat or intimidation, significant disruption
01.02	Fights that Result in Injury	<b>Moderate-</b> injuries that may require medical attention of a non-serious nature with limited follow up care, minimal disruption  <b>Major-</b> injuries requiring emergency and/or follow up medical attention, extreme disruption, fight may be premeditated
01.03	Harming or Attempting to Harm Self or Another	<b>Minor-</b> failure to act with reasonable care, no injury or illness results  <b>Moderate-</b> acting with disregard to risk of harm to self or another and/or results in significant injury or illness  <b>Major-</b> intentional infliction of harm to self or another and/or results in injury requiring emergency medical attention and/or follow up care

01.04	Injury with a Weapon	<b>Major-</b> injuring self or another with the aid of a weapon, instrument
01.05	<b>INACTIVE</b>	
01.06	Attempts to Cause Fear or Harm	<b>Moderate –</b> behaviors or statements that are threatening or intimidating
01.07	Direct Threat of Harm to Self or Another	<b>Major-</b> serious threats to injure, harm or kill
01.08	Creating a Condition that Endangers	<p><b>Minor-</b> failure to act with reasonable care, no injury or illness results</p> <p><b>Moderate-</b> acting with disregard of risk of harm to self or another and/or results in injury or illness</p> <p><b>Major-</b> intentional infliction of harm to self or another and/or results in injury requiring emergency medical attention and/or follow up care</p>
01.09	<b>INACTIVE</b>	
01.10	Physical & Mental Hazing	<p><b>Moderate-</b> forced compliance or implied expectations with activities as part of the initiation or other organizational processes that are not persistent or repeated and could have adversely affected the mental and/or physical health and safety of a person</p> <p><b>Major-</b> forced compliance with activities as part of the initiation or other organizational processes which are persistent and/or repeated or which adversely affected the mental and/or physical health and safety of a person</p>
01.11	Confining an Individual Against His/Her Will	<p><b>Minor –</b>no harm, fear, or alarm</p> <p><b>Moderate –</b>harm, fear or alarm</p> <p><b>Major –</b>significant or serious harm, fear or alarm</p>
01.12	Serious Bodily Injury	<b>Major-</b> injury that requires substantial medical treatment or that causes partial or permanent disability
01.13	Murder	<b>Major-</b> intentional killing of another person
01.14	Manslaughter	<b>Major-</b> unintentional killing of another person
01.99	Other	

## 02. SEXUAL MISCONDUCT OR ABUSE

The University does not tolerate sexual misconduct or abuse, such as sexual assault, rape or any other forms of nonconsensual sexual activity. Sexual misconduct and abuse can occur between acquaintances or parties unknown to each other. Sexual abuse is attempted or actual unwanted sexual activity, such as sexual touching and fondling. This includes the touching of an unwilling person's intimate parts (defined as genitalia, groin, breast or buttock, or clothing covering them), or forcing an unwilling person to touch another's intimate parts. Sexual misconduct includes, but is not limited to, sexual assault, rape, forcible sodomy or sexual penetration with an inanimate object, intercourse without consent, under conditions of force, threat of force, fear or when a person is unable to give consent because of substance abuse, captivity, sleep or disability (also see [Policy AD-12](#)).

**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*

**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Counseling, Reflection Paper*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
02.01	Nonconsensual Touching	<b>Moderate-</b> touching or fondling <b>Major-</b> touching or fondling with coercion or force
02.02	Exhibitionism	<b>Moderate-</b> displaying intimate body parts before an unwilling person <b>Major-</b> displaying intimate body parts including, but not limited to, masturbation before an unwilling person
02.03	Nonconsensual Penetration, Digital or with an Inanimate Object	<b>Major</b>
02.04	Nonconsensual Oral Sex	<b>Major</b>
02.05	Nonconsensual Intercourse	<b>Major</b>
02.06	Nonconsensual Confinement or Restraint for Sexual Purposes	<b>Major</b>
02.07	Sexual Misconduct Involving an Incapacitated Person	<b>Major-</b> engaging in sexual activity with a person who is unable to give reasonable consent due to incapacitation resulting from substance abuse, captivity, sleep, or disability

02.08	Incest	<b>Major</b> – sexual activity or attempts with family members
02.09	Statutory Sexual Misconduct	<b>Major</b> – engaging in any sexual activity with one who is under the legal age of consent
02.10	Voyeurism	<b>Moderate-</b> attempting to secretly view others for sexual gratification  <b>Major-</b> secretly viewing others for sexual gratification
02.99	Other	

### 03. HARASSMENT CREATING HOSTILE ENVIRONMENT, AND HARASSMENT OR STALKING OF ANY PERSON

Harassment creating a hostile environment is a violation of University policy. Such harassment is a form of discrimination consisting of physical or verbal conduct that (a) is directed at an individual because of the individual's age, ancestry, color, disability or handicap, national origin, race, religious creed, sex, sexual orientation, gender identity or veteran status; and (b) is sufficiently severe or pervasive so as to substantially interfere with the individual's employment, education or access to University programs, activities and opportunities.

To constitute harassment creating a hostile environment, the conduct must be such that it detrimentally affects the individual in question and would also detrimentally affect a reasonable person under the same circumstances. This harassment may include, but is not limited to, verbal or physical attacks, threats, slurs, or derogatory comments or threats of such conduct, that meet the definition set forth above. Whether the alleged conduct constitutes prohibited harassment depends on the totality of the particular circumstances, including the nature, frequency and duration of the conduct in question, the location and context in which it occurs and the status of the individuals involved.

General harassment or stalking of any person is a violation of University policy. A person violates this section when, with the intent to harass or alarm another, the person (a) subjects the other person or group of persons to unwanted physical contact or threat of such contact; or (b) engages in a course of conduct, including following the person without proper authority, under circumstances which demonstrate intent to place the other person in reasonable fear of bodily injury or to cause the other person substantial emotional distress (also see [Policy Statement 7](#), and [Policies AD-41](#) and [AD-42](#)).

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Counseling, Anger Management Counseling/Program, Research/Reflection Paper, Meeting with Staff Member & Reflection Paper*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
03.01	Unwanted Physical Contact or Threat of Such	<p><b>Minor-</b> single act; contact or threat of such is minimal</p> <p><b>Moderate-</b> repeated acts; contact, and/or threat of such is minimal</p>

03.02	Conduct which Threatens or Alarms	<p><b>Moderate-</b> violations are repeated acts of non-physical contact which cause minimal threat or harm</p> <p><b>Major</b> – violations that are a persistent pattern and/or targeted in such a way to cause substantial threat of harm and/or distress</p>
03.03	Harassment by Communication	<p><b>Minor-</b> single acts; obscene, causing fear, intimidation or alarm</p> <p><b>Moderate-</b> repeated acts; obscene, and/or content which has the potential for causing fear or alarm</p> <p><b>Major-</b> repeated acts; slanderous, obscene, or threatening in nature; cause significant fear and alarm</p>
03.04	Harassment of a Sexual Nature	<p><b>Minor-</b> single acts; obscene, a sexual nature</p> <p><b>Moderate-</b> repeated acts which are obscene or and/or sexual content which has the potential for causing fear or alarm</p> <p><b>Major-</b> repeated acts which are; slanderous, obscene, or threatening; cause significant fear and alarm</p>
03.05	Stalking	<b>Major</b>
03.99	Other	

#### 04. WEAPONS, FIREARMS, AND PAINTBALL DEVICES

The possession, storing, carrying, or use of any weapon, ammunition, or explosive by any person is prohibited on all University property except by authorized law enforcement officers and other persons specifically authorized by the University. No person shall possess, carry, or use any fireworks on University property, except for those persons authorized by University and local governments to discharge such fireworks as part of a public display. Paintball guns and paintball markers may only be used on the property of the University in connection with authorized University activities and only at approved locations (also see [SY-12](#)).

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Research/Reflection Paper, Community Service*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
04.01	Possession or Use of Fireworks	<b>Minor-</b> possession of small quantity <b>Moderate-</b> possession of a large quantity or ignition
04.02	Propellant Weapons (Air, Paintball, or Other Pellet; Slingshot)	<b>Minor-</b> no ammunition or acts of use <b>Moderate-</b> with ammunition; acts of use with no damage or injury; multiple weapons <b>Major-</b> acts of use with damage or injury
04.03	Knives and Other Dangerous Weapons (Nunchaku, Clubs)	<b>Minor-</b> possession without attempted use <b>Moderate-</b> possession of multiple dangerous weapons without attempted use <b>Major-</b> threat of use or actual use of weapon
04.04	Explosives	<b>Moderate-</b> possession without damage or injury <b>Major-</b> possession of large quantity and/or damage or injury

04.05	Dangerous Chemicals, Gases	<p><b>Moderate-</b> possession without damage or injury</p> <p><b>Major-</b> possession of large quantity and/or damage or injury</p>
04.06	Illegal Use of Firearms	<p><b>Moderate-</b> possession without proper authorization</p> <p><b>Major-</b> use without proper authorization</p>
04.07	Possession of Legal Firearms Prohibited on Campus	<p><b>Moderate-</b> possession</p> <p><b>Major-</b> use</p>
04.99	Other	

## 05. FIRE SAFETY VIOLATIONS

Tampering with fire or other safety equipment or setting unauthorized fires.

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*

**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*

**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Community Service, Counseling, Meeting with Police or Fire Department with a Reflection Paper*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
05.01	Creating a Condition that Endangers Health and Safety	<b>Minor-</b> acting in such a way to use unreasonable care  <b>Moderate-</b> acting with disregard for health or safety resulting in risk of harm to self or another  <b>Major-</b> intentional infliction of harm to self or another
05.02	<b>INACTIVE</b>	
05.03	Pulling False Fire Alarms	<b>Moderate-</b> single pull station with no extenuating circumstances  <b>Major-</b> multiple pull stations and/or accompanied by extenuating circumstances
05.04	Tampering with Fire Safety Devices and/or Equipment	<b>Moderate</b>
05.05	Unattended Burning Candle	<b>Moderate-</b> no damage or injury  <b>Major-</b> results in damage or injury
05.06	Fire Drill	<b>Minor-</b> unaware of alarm  <b>Moderate-</b> refusal to leave
05.07	Arson	<b>Major</b>
05.08	Burning Candle/Incense	<b>Minor-</b> no damage or injury  <b>Moderate-</b> minimal damage or injury
05.99	Other	

## 06. ALCOHOL AND/OR DRUGS

Illegally possessing, using, distributing, manufacturing, selling or being under the influence of alcohol or other drugs. Use, possession or distribution of beverages containing alcohol on University property shall comply with the laws of the Commonwealth of Pennsylvania and University Policies and Rules. Note: Anyone, including those under 21, serving alcohol to persons under 21 is in violation of both University regulations and state law. Excessive consumption occurs when a person is intoxicated to the degree that the person may endanger self, other persons, or property, or annoy persons in the vicinity. (also see [Policies AD-18](#), [AD-33](#) and [Policy Statement 3](#)).

It is also a violation of the residence hall contract for a student to be in the presence of the use of illegal drugs or if under 21 years of age alcohol in any residential area. (also see <http://hfs.psu.edu/housing/firstyear/policies.shtml>).

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Alcohol Education Program, Drug Education Program, Community Service, Counseling, Research/ Reflection Paper, Loss of Vehicle Privileges*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
06.01	Prohibited Underage Possession or Use	<b>Minor-</b> small quantity and/or use <b>Moderate-</b> large quantity or exhibiting behaviors that are indicative of alcohol consumption and/or detrimental to the community
06.02	Open Container in Unauthorized Area	<b>Minor</b> - possession
06.03	On Campus Possession of Kegs, Beer Balls, and/or Other Types of Containers that Hold Large Quantities of Alcohol	<b>Minor-</b> possession of a single container <b>Moderate-</b> possession of more than one container
06.04	Supplying to Minors	<b>Minor-</b> no consumption <b>Moderate-</b> consumption of alcohol by minor(s), with or without minor repercussions <b>Major-</b> consumption of alcohol by minor(s) with serious repercussions including, but not

		limited to, hospitalization or accident from providing the alcohol, multiple citations, or property damage
06.05	Residence Hall Party Responsibility	<p><b>Moderate</b> – no or limited repercussions</p> <p><b>Major</b> – serious repercussions including, but not limited to, hospitalization or accident from providing the alcohol, citations, disruptions, and/or property damage</p>
06.06	Driving While Impaired/DUI	<p><b>Minor</b>- incident involved no extenuating circumstances</p> <p><b>Moderate</b>- incident involved property damage or potential for a dangerous or threatening situation for self or others, including, but not limited to, hospitalization, property damage, or accident</p> <p><b>Major</b>- incident resulted in a dangerous or threatening situation for self or others including, but not limited to, hospitalization, property damage, life-threatening injuries, or death</p>
06.07	Excessive Consumption of Alcohol	<p><b>Minor</b>- signs of drunkenness were exhibited</p> <p><b>Moderate</b>- signs of drunkenness were exhibited and accompanied by uncooperative behavior and/or the potential for serious repercussions to self and others, including, but not limited to, being transported to the hospital</p> <p><b>Major</b>- signs of drunkenness were exhibited and accompanied by serious repercussions including, but not limited to, injuring self or other, being physically combative to the degree that it put the health and safety of others at risk, or hospitalization</p>
06.08	Use and/or Possession of Marijuana	<p><b>Minor</b>- possession and/or indicators of use of a small quantity (i.e. joint, small baggie, etc.)</p> <p><b>Moderate</b>- possession of a large quantity (i.e. several joints or small baggies, brick) without indicators of intent to deliver</p> <p><b>Major</b>- possession of a large quantity with the potential for harm or serious risk to self or others. Intent to deliver or the delivery of a substance</p>
06.09	Use and/or Possession of Prescription Drugs Without a Prescription	<p><b>Minor</b>- possession and/or indicators of use of a small quantity</p> <p><b>Moderate</b>- possession of a large quantity and/or indicators of ongoing/recreational use</p>

		<b>Major-</b> possession of highly potent/addictive drug that carries with it a risk or potential for harm to self or others
06.10	Use and/or Possession of Other Drugs, Controlled Substances Narcotics	<b>Moderate-</b> possession and/or indicators of use of a small quantity without extenuating circumstances  <b>Major-</b> use with harm to self or others or property damage; possession of a large quantity and/or indicators of ongoing/recreational use
06.11	Possession of Drug Paraphernalia	<b>Minor-</b> possession of a small quantity  <b>Moderate-</b> possession of a large quantity of implements with residual elements of a drug  <b>Moderate-</b> possession of a large quantity
06.12	Illegal Sale, Delivery, or Intent to Deliver Drugs	<b>Major-</b> possession of drugs with items indicative of intention to sell
06.99	Other	

## 07. FALSE INFORMATION

Intentionally providing false or inaccurate information or records to University or local authorities. Providing a false report of an emergency, University rule and/or Code violation. Knowingly providing false statements or testimony during a University investigation or proceeding.

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*

**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*

**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Decision Making Program, Reflection Paper, Community Service*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
07.01	Records of Submission/Identity	<p><b>Minor-</b> providing a false identification</p> <p><b>Moderate-</b> providing false documents</p> <p><b>Major-</b> assuming a false identity</p>
07.02	Testimony or Statements	<p><b>Moderate-</b> providing false information regarding self</p> <p><b>Major-</b> providing false information regarding self or others in a formal proceeding.</p>
07.99	Other	

## o8. THEFT AND OTHER PROPERTY OFFENSES

Stealing, vandalizing, damaging, destroying, or defacing University property or the property of others.

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Community Service, Counseling, Loss of Parking Privilege, Payment of Damages, Decision Making Program*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
08.01	Theft of Property	<b>Minor-</b> items of minimal cost <b>Moderate-</b> items of significant value <b>Major-</b> items of great value and/or multiple acts as part of one major initiative
08.02	Possession of Lost, Stolen, or Misplaced Property	<b>Minor-</b> limited value <b>Moderate-</b> significant value
08.03	Theft of Books	<b>Minor-</b> single item and/or minimal value <b>Moderate-</b> moderate value and/or multiple items
08.04	Theft of Monies, Credit Cards, Checks	<b>Moderate-</b> single incident, minimal value <b>Major-</b> multiple incidents and/or large amount of money
08.05	Theft of Communication Services	<b>Minor</b> – services of minimal costs <b>Moderate</b> – significant value
08.06	Possession of Stolen Parking Permit	<b>Minor</b>
08.07	Possession of Residence Hall Property	<b>Minor</b>
08.08	Minor Theft in Residence Hall	<b>Minor</b>
08.09	Minor Theft from Dining Hall	<b>Minor</b>
08.10	Motor Vehicle Theft	<b>Major</b>
08.11	Robbery	<b>Major-</b> theft by means of force or fear

08.12	Damage or Creating a Condition Requiring Restoration or Clean-Up	<b>Minor-</b> minimal damage or restoration, clean-up of property <b>Moderate-</b> significant damage of property <b>Major-</b> extensive damage, destruction of property
08.99	Other	

## 09. DISRUPTION OF OPERATIONS

Obstruction or disruption of classes, research projects, or other activities or programs of the University; or obstructing access to University facilities, property, or programs. Disruption is defined as an action or combination of actions by one or more individuals that unreasonably interferes with, hinders, obstructs, or prevents the operation of the University or infringes on the rights of others to freely participate in its programs and services (also see [Policy Statement 1](#)).

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*

**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*

**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Reflection Paper, Counseling, Anger Management  
Counseling/Program, Community Service, Decision Making Program*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
09.01	Misuse of Information Systems	<b>Major-</b> crashing or interrupting a system other than a computer system
09.02	Disruption (Class, Programs, Services, Operations, Etc.)	<b>Minor-</b> single disruption, minimal impact <b>Moderate-</b> multiple disruptions, significant impact <b>Major-</b> extreme disruption, potential for harm/property damage
09.99	Other	

## 10. ACADEMIC DISHONESTY

Academic integrity is the pursuit of scholarly activity in an open, honest and responsible manner. Academic integrity is a basic guiding principle for all academic activity at The Pennsylvania State University, and all members of the University community are expected to act in accordance with this principle. Consistent with this expectation, students should act with personal integrity, respect other students' dignity, rights and property, and help create and maintain an environment in which all can succeed through the fruits of their efforts. Academic integrity includes a commitment not to engage in or tolerate acts of falsification, misrepresentation or deception. Such acts of dishonesty violate the fundamental ethical principles of the University community and compromise the worth of work completed by others.

Academic dishonesty includes, but is not limited to, cheating, plagiarism, fabrication of information or citations, facilitation of acts of academic dishonesty by others, unauthorized possession of examinations, submitting work of another person or work previously used without informing the instructor, and tampering with the academic work of other students (also see [Faculty Senate Policy 49-20](#) and [G-9 Procedures](#)).

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation, XF which ends prior to graduation*  
**Major:** *Suspension to Expulsion, XF beyond graduation*

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
10.01	Copying	<b>Minor</b> – assignment is small percentage of course grade <b>Moderate</b> – assignment is significant percentage of course grade
10.02	Plagiarizing/Submitting Other’s Work or Purchased Work	<b>Minor</b> – assignment is small percentage of course grade <b>Moderate</b> – assignment is significant percentage of course grade <b>Major</b> – thesis or dissertation work
10.03	Unauthorized Test Possession, Purchase, or Supplying	<b>Minor</b> – no use <b>Moderate</b> - use
10.04	Ghosting (Taking or Having Another Take a Test)	<b>Moderate</b>
10.05	Altering Tests	<b>Minor</b>
10.06	Computer (Program Theft or Use of Other’s Time)	<b>Minor</b>

10.07	Fabricating of Information or Citations	<b>Minor</b>
10.08	Facilitating Academic Dishonesty By Others	<b>Minor</b> – assignment is small percentage of course grade  <b>Moderate</b> – assignment is significant percentage of course grade
10.09	Submitting Work Previously Used Without Permission	<b>Minor</b>
10.10	Tampering with Work of Other Students	<b>Minor</b> – assignment is small percentage of course grade  <b>Moderate</b> – assignment is significant percentage of course grade
10.11	Unauthorized Collaboration	<b>Minor</b> – assignment is small percentage of course grade  <b>Moderate</b> – assignment is significant percentage of course grade
10.12	Unauthorized Use of Study Aids (Cheat Sheets)	<b>Minor</b> – assignment is small percentage of course grade  <b>Moderate</b> – assignment is significant percentage of course grade
10.99	Other	

## 11. FAILURE TO COMPLY

Failing to comply with reasonable directives from University or other officials when directed to do so. Failure to provide identification or to report to an administrative office or, when reasonable cause exists, failing to leave University-controlled premises or dangerous situations when directed to do so by properly authorized persons, including police and/or other University staff. This charge may be added to other charges, e.g., when a student fails to leave a residence hall during a fire drill and refuses to leave when directed to do so by a University official.

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Community Service, Reaction/Reflection Paper, Decision Making Program*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
11.01	Failure to Provide Proper Identification	<b>Minor</b>
11.02	Failure to Comply with Summons	<b>Minor</b>
11.03	Failure to Comply with Directive or Condition	<b>Minor-</b> failure to leave, no damage/injury  <b>Moderate-</b> significant potential for damage/injury  <b>Major-</b> violation of Administrative Directive, creates dangerous or threatening situation for self or others including, but not limited to, hospitalization, significant property damage, life-threatening injuries, or death
11.04	Attempts to Escape/Leave when Approached	<b>Moderate-</b> flight or escape
11.05	Failing to Comply with Sanctions or Programs	<b>Minor</b>
11.99	Other	

## 12. FORGERY/ALTERATION

Making, using or possessing any falsified University document or official record; altering or forging any University document or record, including identification, meal or access cards. This includes but is not limited to; forging (signing another's name and/or ID number) key request forms, manufacturing IDs or tickets, altering permits, misuse of forms (letterhead stationery, University forms), and keys to mislead.

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Research Paper, Decision Making Program, Loss of Parking Privileges*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
12.01	Altered Driver's License	<b>Minor-</b> possession, no attempt to use <b>Moderate-</b> use as identification <b>Major-</b> manufacturing false identification
12.02	Forgery	<b>Moderate-</b> single incident, minimal impact <b>Major-</b> extensive impact on individual or group
12.03	Alteration (Altering/Deleting University Forms, Permits, Grades, IDs, Authorizations)	<b>Moderate-</b> minimal impact <b>Major-</b> extensive impact on individual or group
12.04	Destruction	<b>See 12.03</b>
12.05	Misuse (ID Cards, Forms, Stationary, Etc.)	<b>Moderate-</b> single incident, minimal impact <b>Major-</b> extensive impact on individual or group
12.06	Forged Parking Permit	<b>Minor</b>
12.99	Other	

### 13. UNAUTHORIZED ENTRY OR USE

Unauthorized entry into or use of property or University facilities including residence halls, classrooms, offices, and other restricted facilities. Unauthorized entry or use of facilities is referred to in University policy regarding the rights of individuals and the rights of the institution. Specifically, policy refers to an “obligation not to infringe upon the rights of all members of the campus to privacy in offices, laboratories and residence hall rooms, and in the keeping of personal papers, confidential records and effects, subject only to the general law and University regulations.” The University also has the right to control use and entry into facilities for reasons of security, safety or protection of property. This includes closing facilities at specified times. It should also be recognized that an open or unlocked door is not an invitation to enter and use facilities. The same concept applies to computer entry or misuse, including violation of any University computer policy (also see [Policy AD-20](#) and [Policy Statement 4](#)).

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Review Policy AD-20, Reflection/Reaction Paper, Counseling, Decision Making Program*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [\[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf\]](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf) prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
13.01	Unauthorized Entry Into Buildings/Facilities/Rooms/Offices	<p><b>Minor-</b> no damage or defacing of property</p> <p><b>Moderate-</b> minimal damage or defacing of property</p> <p><b>Major-</b> significant damage or defacing of property</p>
13.02	Computer or Software Misuse	<p><b>Minor-</b> using someone else's account while they were logged on, falsifying one's identity</p> <p><b>Moderate-</b> repeat infraction of using someone else's computer account, intercepting material meant for someone else, and unauthorized use of software</p> <p><b>Major-</b> installing a "snooping" device on a computer, slowing down or crashing a system, having/sharing child or other pornography</p>

13.03	Entry Into, or Permitting Entry Into, Restrooms of the Opposite Sex	<b>Moderate</b>
13.04	Burglary	<b>Major</b>
13.08	Digital Copyright Infringement	<b><i>See Copyright Infringement Grid Below*</i></b>
13.99	Other	

**\*13.08 Digital Copyright Infringement Cases Grid**

<b>Referral</b>	<b>Disposition</b>	<b>Educational Sanction</b>	<b>Loss of Privilege</b>
<b>Case 1</b>	Default	Review AD-20 Review “What Do You Think” Copyright Infringement Video	Interim loss until JA restores
<b>Case 2</b>	Charge & Sanction w/ 13.08 & Disciplinary Warning	Consider Nature of Offense: - Research/Reflection Paper on DMCA - Decision Making Workshop - ResCom Inspection of Computer	Restore after a specified period of time considering the nature of incident and educational sanction  <i>*See “Loss of Privilege” Below</i>
<b>Case 3</b>	Charge & Sanction w/ 13.08 & Disciplinary Probation	Decision Making Workshop	Loss of privilege during length of disciplinary probation  <i>*See “Loss of Privilege” Below</i>

**\*Loss of Privilege:** If loss of privilege is used as a sanction, the Judicial Affairs Designee must e-mail Security Operations and Services *ON THE DATE* that access is to be restored.

## 14. DISORDERLY CONDUCT

Engaging in disorderly, disruptive, lewd or indecent conduct. The item includes but is not limited to: inciting or participating in a riot or group disruption; failing to leave the scene of a riot or group disruption when instructed by officials; disruption of programs, classroom activities or functions and processes of the University; creating unreasonable noise; or creating a physically hazardous or physically offensive condition.

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*

**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*

**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Community Service, Counseling, Anger Management Class/Counseling, Research/Reflection/Reaction Paper, Decision Making Program*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
14.01	Excessive Noise or Quiet Hours Violation	<b>Minor</b>
14.02	Simple Fights Without Injury, Started by Mutual Consent	<b>Minor</b> - little or no disruption <b>Moderate</b> - significant disruption
14.03	Localized Disturbances	<b>Minor</b> - little or no disruption <b>Moderate</b> - significant disruption <b>Major</b> - serious disruption
14.04	<b>INACTIVE</b>	
14.05	Urinating in Public	<b>Minor</b> - no damage <b>Moderate</b> - damage or clean up involved <b>Major</b> - bodily fluid contact with another
14.06	Throwing Objects	<b>Moderate</b> - potential to disrupt or injure <b>Major</b> - serious injury to a person or in the case of injury as a result of a thrown object
14.07	Exhibitionism (Non-Sexual in Nature)	<b>Minor</b> – prankish, short-term exposure <b>Moderate</b> - evidence of negative impact on another
14.99	Other	

## 15. VIOLATIONS OF UNIVERSITY REGULATIONS

Violating written University policy or regulations contained in any official publications, administrative announcements, contracts and/or postings.

**Minor:** *Disciplinary Warning to One (1) Semester of Disciplinary Probation*  
**Moderate:** *Extended Disciplinary Probation to Disciplinary Probation with a Transcript Notation*  
**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Review Policy AD-20, Community Service, Reflection/Reaction Paper, Counseling, Decision Making Program*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
15.01	Visitation/Escort/Guest	<b>Minor</b>
15.02	General Housing & Residential Areas Rules Violations	<b>Minor</b>
15.03	Rollerblading/Skateboarding/Bicycling	<b>Minor-</b> no damage or injury <b>Moderate-</b> damage or injury
15.04	Unauthorized Solicitation on Campus	<b>Minor</b> – unauthorized promotion or sales initiative <b>Moderate</b> – solicitation of an illegal nature (i.e., prostitution, illegal gambling)
15.05	Scalping	<b>Minor-</b> single act <b>Moderate-</b> multiple acts
15.06	Smoking Policy	<b>Minor</b>
15.07	In the Presence of Alcoholic Beverages	<b>Minor</b>
15.08	In the Presence of Illegal Drugs	<b>Minor</b>
15.09	Common area property in Residence Hall room	<b>(See Community Standards)</b>
15.10	Use of Water/Dart/Nerf guns or other similar toys in residential areas	<b>(See Community Standards)</b>
15.99	Other	

## 16. VIOLATION OF LAW

When it is established that a student has violated federal, state, or local law and the violation of law affects a *Substantial University Interest*, the student may be charged within the Code of Conduct for VIOLATION OF LAW.

**Major:** *Suspension to Expulsion*

**Educational Sanctions:** *Counseling, Community Service, Reflection/Reaction Paper, Decision Making Program*

**Residence Hall Cases:** When a student is a resident of University Housing and his/her behavior in the residence halls violates the Code of Conduct, designees are strongly encouraged to consider assigning Community Standards sanctions (i.e., Contract Review) in conjunction with Judicial Affairs sanctions. Please consult the Residence Hall Sanctioning Guidelines [[http://www.sa.psu.edu/rl/pdf/Community\\_Standards\\_Codes.pdf](http://www.sa.psu.edu/rl/pdf/Community_Standards_Codes.pdf)] prior to determining sanctions in such cases. In cases where Loss of Residence Hall Contract is within the sanction range, consult with Senior Residence Life staff on your campus before issuing a sanction.

**Parental Notification:** Please review the Parental Notification Policy and Policy Interpretation available at <http://www.sa.psu.edu/ja/parental.shtml>.

Charge Code Number	Charge Code	Range Criteria
16.01	Theft	<b>Major</b>
16.02	Assault	<b>Major</b>
16.03	Sexual Assault	<b>Major</b>
16.04	Robbery, Breaking and Entering, Etc.	<b>Major</b>
16.05	Arson	<b>Major</b>
16.99	Other	