

# Damage Checklist



OFF-CAMPUS LIVING

Tenants and landlords can use this form before moving in and before moving out to document that both parties agree on the condition of the rental unit and to reduce misunderstandings. Please retain a copy, signed and dated by both parties, for your records.

Areas: \_\_\_\_\_ Move-in Comments \_\_\_\_\_

**Kitchen**

- Refrigerator
- Stove
- Disposal
- Sink
- Cupboards
- Lights
- Floor
- Ceiling
- Walls
- Closet
- Other

**Living Room**

- Floor
- Ceilings
- Walls
- Closet
- Lights
- Other

**Dining Room**

- Ceiling
- Walls
- Floor
- Lights
- Other

**Bathroom**

- Toilet
- Sink
- Tub/shower
- Walls
- Floor
- Ceiling
- Light
- Closet
- Other

**Bedrooms**

- 1-3-4-5
- Ceilings
- Walls
- Floors

- Lights
- Other

**Basement**

- Ceiling
- Walls
- Floor
- Lights
- Dryness
- Appliances
- Other

**Hallways**

- Walls
- Floors
- Carpet
- Ceilings
- Stairways
- Closets
- Lights
- Other

**Outdoor Area**

- Sidewalks
- Railings
- Porch/Step
- Doorbell
- Mailbox
- Lights
- Other

Move-out Comments

**Kitchen**

- Refrigerator
- Stove
- Disposal
- Sink
- Cupboards
- Lights
- Floor
- Ceiling
- Walls
- Closet
- Other

**Living Room**

- Floor
- Ceilings
- Walls
- Closet
- Lights
- Other

**Dining Room**

- Ceiling
- Walls
- Floor
- Lights
- Other

**Bathroom**

- Toilet
- Sink
- Tub/shower
- Walls
- Floor
- Ceiling
- Light
- Closet
- Other

**Bedrooms**

- 1-3-4-5
- Ceilings
- Walls
- Floors
- Lights
- Other

**Basement**

- Ceiling
- Walls
- Floor
- Lights
- Dryness
- Appliances
- Other

**Hallways**

- Walls
- Floors
- Carpet
- Ceilings
- Stairways
- Closets
- Lights
- Other

**Outdoor Area**

- Sidewalks
- Railings
- Porch/Step
- Doorbell
- Mailbox
- Lights
- Other

**Move-in:**

Tenant Signature \_\_\_\_\_  
 Tenant Signature \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Landlord Signature \_\_\_\_\_  
 Landlord Signature \_\_\_\_\_  
 \_\_\_\_\_

**Move-out:**

Tenant Signature \_\_\_\_\_  
 Tenant Signature \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Landlord Signature \_\_\_\_\_  
 Landlord Signature \_\_\_\_\_  
 \_\_\_\_\_