

**MINUTES**  
**Student Activity Fee Board Meeting**  
**Friday, January 30, 2009**  
**404 Old Main**

**Attendance:**

**Board Members:**

Jack Rayman, Senior Director, Career Services; Chair, Student Activity Fee Board  
Kendra Carr, UPAC Chair  
Ralph Crivello, UPUA Representative  
Mary Edgington, Senior Director, Union & Student Activities  
Roger Egolf, Faculty Senate Committee on Student Life, Penn State Lehigh Valley  
Ben Gilson, CCSG Representative, Penn State Erie (Behrend)  
Gavin Keirans, UPUA President  
Erin Kennedy, CCSG Representative, Penn State Erie (Behrend)  
George Khoury, CCSG President  
Alfonso Mendoza, GSA President

**Substitutes:**

Nick Borsek for Christopher Cycak

**Staff:**

Jay Arcuri, Assistant Director, Central Office for Commonwealth Student Activities  
Heide Port, Administrative Support Assistant, Union & Student Activities

**Present via PolyCom:**

Chris Rizzo, Director of Student Affairs, Penn State Beaver Representative  
Kathie Flanagan-Herstek, Director of Student & Enrollment, Penn State Wilkes-Barre

**Welcome and Roll Call**

Roll call taken.

**Adoption of the Agenda**

A motion to accept the agenda was made by George Khoury and a 2<sup>nd</sup> by Ralph Crivello. All were in favor.

After reviewing the agenda further Kendra Carr moved to move the Legal Services agenda item to before the Level of Activity Fee item. Ralph Crivello also asked that another agenda item be added to discuss UPAC Elections. Jack Rayman suggested that this be in the Other Items from the floor section.

A motion to accept the new agenda was made by George Khoury and a 2<sup>nd</sup> by Ralph Crivello. All were in favor.

### **Adoption of the Minutes**

A motion to accept the minutes was made by Alfonso Mendoza and a 2<sup>nd</sup> by Mary Edgington. All were in favor.

### **Announcements by the Chair**

Jack Rayman asked that in the future, all documents need to have page numbers on them. This helps when referencing a section during discussion and for keeping track of the entire document.

Two handouts were distributed. The first one (appendix 1) is the updated copy of the Definition of Co-sponsorship. The second one (appendix 2) is the letter from Eva Pell.

Jack Rayman also extended his thanks to the many that have been attending and participating in the Subcommittee meetings.

### **Public Comments (10 – 15 minutes)**

There were no comments from the gallery.

### **Discussion Items**

#### **Adoption of a Definition of Co-Sponsorship –**

Alfonso Mendoza made a motion to adopt the Definition of Co-Sponsorship that was presented as Appendix 1. There was a short discussion and Mary Edgington read the new definition presented at the meeting to the participants who were attending the meeting via polycom. Kendra Carr gave some clarification on the definitions. Ralph Crivello stated that the groups cannot cosponsor an event after it has happened. Two changes were proposed to the document: 1) Paragraph 2, line 9 was amended to read as follows: “UPUA/GSA may not co-sponsor after a program/event has taken place.” 2) Paragraph 3, line 1, was amended to read as follows: “If for some reason the UPUA/GSA’s sponsorship is not known at the time of a UPAC allocation, the other sponsor must submit their involvement to UPAC so that UPAC can adjust the allocation accordingly.” (A copy of the revised co-sponsorship definition is attached.)

A motion was made by Kendra Carr to make changes to the amendment. A second was made by Nick Borsek. All were in favor.

A motion was made by Gavin Keirans to accept the amended document. A second was made by Mary Edgington. All were in favor.

## GSA & UPUA Proposed Budgets –

Jack Rayman began this topic with a message to the Board that the group would not go through the budgets line by line. The group was only to discuss the numbers listed on the agenda and review the budget in general terms. Nick Borsek suggested starting with the UPUA's budget. Gavin Keirans stated that an original document was submitted to the board but that they had agreed on a 5% allocation during one of the subcommittee meetings as listed on the agenda.

A motion was made by Gavin Keirans to accept a 5% allocation for UPUA. A second was made by Nick Borsek.

A discussion ensued that the 5% will come from undergraduate allocated funds after the HUB debt and Health Services have been deducted. Wording to be used is, "Board proposed 5% of total available Undergraduate Student Activity Fee funds to UPUA less the SAFB standing allocations."

Chris Rizzo questioned when the debt will expire for the HUB. A long time was the answer.

Gavin Keirans moved to vote. A second was made by Mary Edgington. All were in favor.

A motion was made by Nick Borsek to adopt the UPUA budget at 5%. A second was made by Ralph Crivello. All were in favor.

Discussion ensued on the GSA Budget. Alfonso Mendoza stated that at the subcommittee meeting held on Monday discussion ensued around a 8.53% proposal for the GSA budget.

A motion was made by Alfonso Mendoza to allocate 8.53% to GSA. A second was made by Roger Egolf.

Additional discussion ensued. Kendra Carr opened the floor to Galen Chelko. Galen Chelko wanted the wording to read that the Board proposed that 8.53% of total available GRADUATE SAFB funds be allocated to the GSA.

A motion was made by Nick Borsek to accept this new wording. A second was made by George Khoury.

Nick Borsek stated that after the last subcommittee meeting that the group would discuss the difference in the amounts being allocated to the different groups. Alfonso Mendoza stated that 5% does not leave much money for the GSA to operate. A large portion of their money is going to the Café Film Series. George Khoury added that many graduate students do not participate in activities as much as the undergraduates. Mary Edgington suggested making the amount an even amount such as 8%. Nick Borsek got his

calculator out and stated that .53% equaled a difference of \$3,490.71. Jack Rayman stated that Eva Pell has sent her support of the GSA receiving funding. (Appendix 2) The letter was read for the polycom attendees.

A motion was made by George Khoury to approve verbiage for GSA to receive 8.5% of the Graduate Student - Student Activity Fees. A second was made by Alfonso Mendoza. Kathie Flanagan-Hertsek stated that GSA should receive 5% - consistent with UPUA.

A roll call vote was called by Kendra Carr.

<input type="checkbox"/> Y	Jack Rayman	<input type="checkbox"/> Y	Kendra Carr	<input type="checkbox"/> Y	Nick Borsek	<input type="checkbox"/> Y	Mary Edgington
<input type="checkbox"/> Y	Roger Egolf	<input type="checkbox"/> N	Kathie Flanagan-Herstek	<input type="checkbox"/> Y	Ben Gilson	<input type="checkbox"/> Y	Gavin Keirans
<input type="checkbox"/> Y	Erin Kennedy	<input type="checkbox"/> Y	George Khoury	<input type="checkbox"/> Y	Alfonso Mendoza	<input type="checkbox"/> Y	Chris Rizzo
<input type="checkbox"/> Y	Ralph Crivello						

The vote was 12 – 1 to allocate GSA 8.5%.

### Legal Services –

Ralph Crivello moved to amend this to read that students should oversee this. Kendra Carr thought this dollar amount was to be cut in half because other funding sources were to be forthcoming.

Nick Borsek stated that we need to vote whether SAF should fund legal services or not. He stated that the problem with this is we see it as a need but this service has been provided by Student Affairs in the past. UPUA wants to bring this back and this would set a precedent that students would fund and run this. We do not believe this should come from Student Activity Funds. This also needs to be true across the board for all campuses, not just the main campus.

George Khoury wanted to know where the established need is. This board is to represent all students and the group needs to show an established need from all students. He stated that the group just allocated money to two groups, UPUA and GSA, and that those groups had established clear need for that money. This group needs to also provide the same justification.

Gavin Keirans stated that it has been made clear that this service is for everyone.

Kendra Carr asked when the original resolution was passed by UPUA for this service. The resolution was approved months ago (as Ralph indicated by pulling out the UPUA resolution from his notebook) and the economy has taken a downfall.

Nick Borsek agreed with Kendra Carr that the economy is definitely affecting people and with this group approving the allocations for UPUA and GSA, it will already affect funding for other groups. Also, this proposal asks for salaries for employees which are not a fundable cost according to the SAF handbook.

Ben Gilson stated that students want to see what this is going to do for them.

Ralph Crivello stated that the cost per student would be \$2. There is a clear need for this and \$2 is not a lot of money.

Gavin Keirans stated that when this was first brought up, that documentation was provided for the need. He stated that there is clear research on this. This was part of our campaign last year when I was elected to office.

Nick Borsek stated that just because we campaign that we are going to do things should we get elected doesn't always mean that we can always do it. Things can be voted down. He suggested that the group pressure the administration on this. This group needs to look at what will be taken away from the students currently by allocating funds to this initiative.

Jack Rayman stated that the resolution does state that this has joint funding from Student Affairs.

Chris Rizzo stated that the resolution provides a theory on this topic but do we have the commitment from the other entities on this funding.

George Khoury stated that the resolution was passed by UPUA. If you look at the data today, with a random collection of students, if asked, they are unwilling for a fee increase to fund this.

Gavin Keirans disagreed with this notion. He believed that there is a lot of benefit to having this service for the students and it is only \$2 per student and that students would support it.

Kendra Carr questioned what the Student Activity Fee is for? The SAF is to provide programming for the students. It is to have activities for the students for non school hours. The Health Services should have never been approved to be allocated from the SAF and that legal services should not either.

Nick Borsek reminded the group that the University is making cuts. Where do they think this money is going to come from with a partnership? This board is at the same point it was in the fall semester.

Ralph Crivello stated that this WAS a service provided before and was greatly used. The UPUA would not spend money if Student Affairs would provide the money. This SAF Board needs to decide whether they are going to fund this and then go to Student Affairs.

Roger Egolf stated that he had an idea of just creating a resolution that the SAF Board would commit to 50% if Student Affairs commits to 50%.

Nick Borsek reminded the group that Jay Arcuri stated that the handbook currently states NO legal services can be paid with SAF funds. This would be a policy change to the handbook.

Ralph Crivello stated that the handbook issue should be resolved first.

Nick Borsek moved to keep language under item #9 the same – not allowing legal services to be funded by SAFB.

Ralph Crivello objected to Nick’s motion.

Nick Borsek made a motion to change the items under section #9 for the “not to be funded” items to be changed to remove legal services out of that statement and leave bail bonds. He clarified that he is not voting for this and is not supporting this but that it needs to be presented and voted on in this manner to move forward.

Gavin Keirans reminded the group that this is just for main campus.

Nick Borsek reminded him that this is for everyone.

Ralph Crivello stated that we are only talking U.P.’s money. The students want and need this service. This does not affect other campuses.

Kendra Carr asked if this group would be serving as good stewards of the students’ money by approving this and approving it for staff salaries.

This motion was called to question to end this debate and move forward.

<input type="checkbox"/> Y__ Jack Rayman	<input type="checkbox"/> Y__ Kendra Carr	<input type="checkbox"/> Y__ Nick Borsek	<input type="checkbox"/> N__ Mary Edgington
<input type="checkbox"/> Y__ Roger Egolf	<input type="checkbox"/> Y__ Kathie Flanagan-Herstek	<input type="checkbox"/> Y__ Ben Gilson	<input type="checkbox"/> N__ Gavin Keirans
<input type="checkbox"/> Y__ Erin Kennedy	<input type="checkbox"/> Y__ George Khoury	<input type="checkbox"/> Y__ Alfonso Mendoza	<input type="checkbox"/> Y__ Chris Rizzo
<input type="checkbox"/> N__ Ralph Crivello			

The vote was 10 – 3 to end the debate; in favor of ending debate.

Jack moved to vote on the motion.

The motion was to remove Legal Services from item #9 on page 10 and allow it to be fundable by SAF funds.

A vote of YES is to accept the option to allow legal services and a vote of NO will keep the handbook as is.

<input type="checkbox"/> Y__ Jack Rayman	<input type="checkbox"/> N__ Kendra Carr	<input type="checkbox"/> N__ Nick Borsek	<input type="checkbox"/> AB__ Mary Edgington
<input type="checkbox"/> Y__ Roger Egolf	<input type="checkbox"/> N__ Kathie Flanagan-Herstek	<input type="checkbox"/> N__ Ben Gilson	<input type="checkbox"/> Y__ Gavin Keirans
<input type="checkbox"/> N__ Erin Kennedy	<input type="checkbox"/> N__ George Khoury	<input type="checkbox"/> Y__ Alfonso Mendoza	<input type="checkbox"/> N__ Chris Rizzo
<input type="checkbox"/> Y__ Ralph Crivello			

The vote was 7 NO and 4 YES and 1 ABSTENTION. Jack's vote was removed as his vote is only applicable in the event of a tie.

Jack Rayman clarified that the board has voted to leave the handbook as is.

Kendra made a motion to extend the meeting to 5:30 p.m.

Gavin Keirans objected as he is not prepared to discuss the Level of Fee.

Mary suggested that we could instead discuss Ralph Crivello's agenda item addition of UPAC elections.

A motion was made and seconded to extend the meeting to discuss the elections for UPAC.

Discussion ensued. (At this point, Galen Chelko took minutes of the remainder of the meeting. Her notes are below.)

Through the UPUA/GSA general body elections, eight (8) undergraduate students will be elected and two (2) graduate students will be elected to UPAC. This was clarified and SAFB agreed to this statement. UPAC elections will be held in accordance with UPUA's election process.

A motion was made by Nick Borsek to adjourn at 5:20 p.m. and seconded by Ben Gilson.

Minutes respectfully submitted by Heide Port.