

STUDENT ACTIVITY FEE BOARD MEETING
Friday, December 5, 2008
3:30 p.m.
404 Old Main
Agenda

Board Member Orientation

- Welcome/Introductions/Roll Call
____ Jack Rayman ____ Kendra Carr ____ Christopher Cycak ____ Mary Edgington
____ Roger Egolf ____ Kathie Flanagan-Herstek ____ Ben Gilson ____ Gavin Keirans
____ Erin Kennedy ____ George Khoury ____ Alfonso Mendoza ____ Chris Rizzo
____ Matthew Sheroff
- Announcements by the Chair
- Adoption of the Minutes from 11/19/2008
- Adoption of the Agenda

Public Comment (10 – 15 minutes)

Discussion Items

- Policy and Procedure Proposed Changes
 - That Item 6 on page 2 of the SAF Handbook be amended as follows:

CURRENT POLICY: “The fee was a set \$25 per semester and any increase beyond the cost of inflation adjustment will occur only after the approval of the students as appropriately organized at that time.”

PROPOSED CHANGE: “The fee was originally set at \$25 per semester and any increase beyond the cost of inflation adjustment (as determined by the current Consumer Price Index) will occur only by a vote of the full Student Activities Fee Board”
 - That Item 9 on page 10 of the SAF Handbook be amended as follows:

CURRENT POLICY: “Hiring of legal services or providing bail-bond funds.”

PROPOSED CHANGE: “Providing bail-bond funds.”
 - That Item 9A be added to the section entitled Items that will not be funded as follows:

PROPOSED ADDITION:

9A) “Hiring of legal services however student activity funds can be used for campus based legal advisement services provided for student support.”

- That Item 1 on page 9 of the SAF Handbook be amended as follows:

CURRENT POLICY: “Money may be used for wages, (preferably for students) but NOT for salaries. In some cases, wages for professional staff may be appropriate when student employees with appropriate time and/or experience are not available.”

PROPOSED CHANGE: Money may be used for wages (preferably for students). Wages for professional staff may be appropriate when student employees with appropriate time and/or experience are not available. In very limited cases, where student need dictates, funding may be used to support salaries for new positions supporting campus student activities programs for students. Any such positions must report to Student Affairs at the respective campus locations.

- That the section entitled “AREAS ELIGIBLE FOR FUNDING ONLY AT COMMONWEALTH CAMPUSES” on page 8 of the SAF Handbook be amended as follows:

CURRENT POLICY:

AREAS ELIGIBLE FOR FUNDING ONLY AT COMMONWEALTH CAMPUSES

SELECTED SUPPORT SERVICES

Selected Support Service positions in Student Affairs may be funded. Some campuses lack some of the basic services, which are readily available at University Park. While the Implementation Committee understood that it is the responsibility of the University to provide staffing and student services at all locations, they were willing to allow the hiring, on wages, staff that students felt they were in dire need of but were lacking on their campus. Campuses may plan to use funds to enhance services where student need is evident. The fee cannot be use to replace general funds if the service is already in place. All positions must be on a wage basis and student staff is preferable in areas other than where a professional is indicated. Some areas eligible for enhancement are:

1. Athletics
2. Career Services
3. Childcare Service
4. Health Services
5. Personal Counseling

6. Student Activities

PROPOSED CHANGE:

AREAS ELIGIBLE FOR FUNDING ONLY AT COMMONWEALTH CAMPUSES

SELECTED SUPPORT SERVICES

Selected Support Service positions in Student Affairs may be funded utilizing wages. Some campuses lack some of the basic services, which are readily available at University Park. The SAFB recognizes the wishes of the original Implementation Committee and its intent to ensure that the University provide staffing and student services at all locations. As such, the hiring, on wages, of staff that students felt they were in dire need but were lacking on their campus are permitted. Campuses may plan to use funds to enhance those services where student need is evident. The fee cannot be used to replace general funds if the service is already in place. All positions must be on a wage basis for categories 1 through 5 as listed below. Student staff is preferable in those areas other than where a professional is indicated.

- 1. Athletics**
- 2. Career Services**
- 3. Childcare Service**
- 4. Health Services**
- 5. Personal Counseling**

Campus Student Activities

The evolution of the student activity fee and related programming, services and operations extending since its inception have, in some instances, created the need for new salaried positions in the area of campus student activities and may be permitted. As such, any new salaried positions (or percentage of a position) must align with, and conform to, the objectives, roles, and responsibilities of such positions as defined by CAS standards for Campus Activities Programs and must report to Student Affairs. The purpose of any salary allocation to support a campus student activities position, or percentage of a position, must "...enhance the overall educational experiences of students through development of, exposure to, and participation in social, cultural, multicultural, intellectual, recreational, community service, and campus governance programs" Miller, (2003). A salaried position (or percentage of a position) must be strictly defined and enforced as in direct support of campus student activities and student

affairs must ensure 100% of time and effort in relation to the allocation for said position.

- UPUA/GSA Funding Proposal (attachment)
 - Definition of co-sponsorship will be provided at the meeting on Friday.

Recommendations to the Vice President

Meeting Dates*

January 30, 2008, 404 Old Main
February 27, 2009, 404 Old Main
April 17, 2009, 404 Old Main

**All meetings will occur at 3:30pm.*